

# 1670 BROADWAY

## CONTRACTOR RULES AND REGULATIONS

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1. 1670 Broadway is a non-smoking facility. Smoking or chewing tobacco products is not permitted within the entrances, passages, lobby areas, garages or parking areas, elevators, escalators, stairways, vestibules, restrooms, tenant offices or other tenant spaces, public corridors, loading dock and halls, and any other locations as determined by owner. Smoking is permitted on the lobby level plaza at the south side of the building.
2. Contractor shall not obstruct sidewalks, doorways, vestibules, halls, stairways, and other similar areas that are used for ingress and egress to and from tenant areas.  
All trash, litter and materials will be removed from these areas on a daily basis.
3. All tools and materials must be transported to the construction site via the freight elevator. Contractor shall not use the passenger elevators to transport supplies and/or tools. If the freight elevator is not operational contractor will make arrangements with the lobby attendant and/or building management to transport tools and supplies via an alternate method.
4. Contractor will schedule use of the freight with the Building Management Office, or after hours, with the lobby attendant on site.
5. The loading dock is for loading and unloading of materials only. Vehicles may not be parked in the loading dock for periods exceeding twenty (20) minutes without prior approval from building management.
6. Contractor and subcontractors must sign in and out at the lobby desk on a daily basis.  
  
begins for the day and, in turn, to put the system back online when daily construction is complete. Contractor will not leave the site for the day without informing the building lobby attendant that work is complete for the day.
8. Contractor will place wet mats at each entrance and exit of the construction site and ensure that these mats stay wet throughout the workday.
9. Contractor and its' employees are reminded that tenants also use the restroom facilities and are required to use care when utilizing these facilities.
10. No radios, tape players, CD players or televisions are permitted at the construction site.
11. Contractor is responsible to notify and enforce current OSHA standards at the work site. All applicable notices must be posted at the site. MSDS books must also be maintained at the site throughout the project. Contractor must provide a evidence of insurance prior to commencement of the project. Contact the Building Management Office for required specifications;
12. Contractor Shall comply with all applicable national and local laws statutes regulations, codes and similar writings regarding environmental protections.

